

**TOWN OF AURORA**  
MINUTES OF REGULAR BOARD MEETING  
Tuesday, February 7, 2023

The Aurora Town Board met at the town hall on Tuesday, February 7, 2023, at 7:00 p.m. Officers present were Chairman C.J. Young, Supervisor Andy Przybyl, Supervisor Jeff Toll, Treasurer Melissa Zamzow, and Clerk Ann Mosling. Three residents and two guests were also present.

The meeting Agenda was posted on Sunday, February 5<sup>th</sup> at these locations: 1) Town of Aurora website ([www.townaurora.com](http://www.townaurora.com)), 2) Town Hall board, and 3) Town board located at Midway Gas and Oil. A motion was made by Jeff, and seconded by Andy, to approve the Agenda and proceed with the meeting. Motion carried.

The Board reviewed minutes from the January 12<sup>th</sup>, Regular Board Meeting and the January 18<sup>th</sup> Special Board Meeting. **A motion was made by Andy, and seconded by Jeff, to approve the Minutes and enter them into official record. Motion carried.**

**Officers Reports:**

**A) Treasurer's Report:**

The checking account beginning balance for January 2023 was \$703,401.33.

Deposits: \$680,241.02, including \$116.85 in earned interest

Payments: \$641,738.28, and two outstanding checks totaling \$362.00.

The month-end cash on-hand balance was \$741,542.07.

YTD Receipts: \$680,241.02

YTD Disbursements: \$641,940.47

The January Tax Settlement payments have been paid to Waushara County and the four school districts. Melissa reported there are several residents who are delinquent in making their tax payments before the January 31<sup>st</sup> due date. The board will need to review taxpayers still delinquent at the next board meeting, and decide a course of action. The February Tax Settlement payments are due February 20<sup>th</sup>. **A motion was made by Jeff, and seconded by Andy, to approve the Treasurer's report. Motion carried.**

**B) Clerk:**

Ann reported on when individuals working for the town are considered Employees vs Services. The State of WI mandates Unemployment Insurance be carried by all government employers, and benefits must be provided to all persons employed unless:

- Service of an official elected by public vote
- Service of member of legislative body or judiciary
- Service provided solely on a temporary basis in case of fire, storm, snow, earthquake, flood, or similar emergency
- Service in a policy or advisory position not normally requiring more than 8 hours per week
- Service performed by individual who is enrolled at a nonprofit or public educational institution which combines work experience with academic instruction
- Individual is free from employer's direction and control under terms of written contract and/or day-to-day performance
- Services performed in an independently established trade, business or profession in which the individual is customarily engaged

**C) Board:**

1. Jeff has scheduled service for the tractor, but service is very busy. Tentative schedule is hopefully by April 15<sup>th</sup>. The board decided that the timeframe should be OK as the tractor is probably not needed until after June 1<sup>st</sup>. Jeff will follow-up on service schedule.
2. Jeff verified he will attend the Waushara County public hearing on Thursday, February 16, 2023, which will include the consideration of a conditional use permit application made by Olsen Farms to establish a commercial grain drying facility in the Town of Aurora.

**Business:**

1. Guest Mike Hammerly from Anvil Custom presented his company's services: landscaping, excavation, road maintenance, ditch cleaning
2. 2023 Ambulance contract for \$31,496.00 received from the City of Berlin was reviewed. **A motion was made by Andy, and seconded by Jeff, to accept the Ambulance Service contract. Motion carried.**
3. Discussion of possible increase in town hall's rental fee due to increased costs in heating/cooling and maintenance and cleaning supply expenses. Discussion included possible increase in the rate and/or a holiday premium rate, and a possible cleaning fee. **A motion was made by Jeff, and seconded by CJ, to increase the hall rental fee by \$50 for both residents and non-residents. Motion carried. The new resident fee is \$100 and the non-resident fee is \$150. Each will continue to be charged an additional refundable \$50 security deposit, the rate which has not changed.**
4. After 1 of 2 of the town's Chief Election Inspectors retired at the end of 2022, a replacement is needed for the remainder of the 2022-2023 election cycle. Thomas Mosling requested to be nominated to the position, and has submitted his certification of completed Chief Election Inspector training, which provides 2 of the required 6 hrs training necessary. He is currently in training for the remaining 4 hours, and expects to be completed before the Spring Primary Election. **A nomination was made by Andy, and seconded by Jeff, to elect Thomas Mosling a Chief Election Inspector for the Town of Aurora. Motion carried. The Clerk will be responsible for ensuring that the required 6 hours of election training is completed before the election on February 21, 2023.**
5. Action Appraisers tentatively scheduled an Open Book Review to be conducted over the phone on Tuesday, April 18<sup>th</sup>, at 9-11am. Board members cannot all make this time. **Ann will try to reschedule for a Saturday.**
6. Action Appraisers tentatively scheduled the Board of Review on Thursday, May 11, 2023, from 5-7pm. Ann must complete the required training beforehand. The rest of the board completed training in 2022.
7. The Annual Board Meeting is scheduled for Tuesday, April 18, 2023, at 7pm.
8. There was nothing new to report on the town's road conditions.
9. **CJ, Andy, and Jeff approved scheduled payments.** CJ and Melissa signed checks.

**As there was no further business, the meeting was adjourned at 8:15 p.m.**

Ann Mosling, Clerk