

AGENDA
2023 Town of Aurora Board of Review

W2319 State Highway 21, Berlin, Wisconsin

Thursday, May 11, 2023

5:00-7:00 p.m.

1. Call to Order.
2. Roll Call.
3. Confirmation of appropriate BOR notice.
4. Select a Chairperson for BOR.
5. Select a BOR Vice-Chairperson.
6. Verify that one town board member has met the mandatory training requirements.
7. Review, discuss, and possible establishment of new ordinances relating to BOR. I.e., an ordinance for the confidentiality of income and expense information provided to the Assessor is required under state law (Wis. Stat. § 70.47(7)(af)).
8. Review of new laws.
9. Filing and summary of Annual Assessment Report by Assessor's Office.
10. Receipt of the Assessment Roll by the Clerk from the Assessor.
11. Receive the Assessment roll and sworn statements from the Clerk.
12. Review the Assessment Roll and Perform Statutory Duties:
 - a. Examine the roll,
 - b. Correct description or calculation errors,
 - c. Add omitted property, and
 - d. Eliminate double assessed property.
13. Discussion/Action – Certify all corrections of error under state law (Wis. Stat. § 70.43).
14. Discussion/Action – Verify with the assessor that open book changes are included in the assessment roll.
15. Allow taxpayers to examine assessment data.
16. During the first two hours, consideration of:
 - a. Waivers of the required 48-hour notice of intent to file an objection when there is good cause,
 - b. Requests for waiver of the BOR hearing allowing the property owner an appeal directly to the circuit court,
 - c. Subpoena requests, and
 - d. Act on any other legally allowed/required BOR matters.
17. Review Notices of Intent to File Objection.
18. Proceed to hear objections, if any and if proper notice/waivers given unless scheduled for another date.
19. Consider/act on scheduling additional BOR date(s).
20. Adjourn (to future date if necessary).

Ann Mosling
Town of Aurora Clerk

Posted: May 9, 2023

Efforts will be made to accommodate the needs of disabled persons upon proper notice by calling 920-229-5583