

TOWN OF AURORA
MINUTES OF REGULAR BOARD MEETING
Thursday, August 8, 2024

The Aurora Town Board met at the town hall on Thursday, August 8, 2024, at 7:00 pm. Officers present were Chairman CJ Young, Supervisor I Jeff Toll, Supervisor II Andy Przybyl, Treasurer Melissa Zamzow, and Clerk Ann Mosling. Resident Tom Mosling was also in attendance.

Chairman Young called the meeting to order at 7:01 pm, and attendees recited “The Pledge of Allegiance.”

The clerk verified that the meeting Agenda was posted on Tuesday, August 6th at these locations: 1) Town of Aurora website (www.townaurora.com), 2) Town Hall board, and 3) Town board located at Midway Gas and Oil. **A motion was made by Andy, and seconded by Jeff, to approve the agenda and proceed with the meeting. Motion carried.**

A motion was made by Andy, and seconded by Jeff, to approve the Minutes from the July 11, 2024 Regular Board Meeting enter them into the official record. Motion carried.

Officers’ Reports:

A) Treasurer’s Report:

- The checking account beginning balance for **June 2024** was \$148,473.58.
Deposits: \$641.94, including \$16.94 in earned interest
Payments: \$8,554.66, with three outstanding checks totaling \$125.00
The month-end cash on-hand balance was \$140,435.86.
YTD Receipts: \$969,600.31 YTD Disbursements: \$1,404,210.81
- The checking account beginning balance for **July 2024** was \$140,560.86.
Deposits: \$34,083.05, including \$21.66 in earned interest
Payments: \$7,749.24, with one outstanding check totaling \$30.00
The month-end cash on-hand balance was \$166,864.67.
YTD Receipts: \$1,033,683.36 YTD Disbursements: \$1,412,076.05

A motion was made by Jeff, and seconded by Andy, to approve the Treasurer’s reports. Motion carried.

B) Clerk:

- Receipts: July state aids came in, which included Fire Rebate, Hwy Aid, Shared Revenue, and Computer Aid, totaling \$33,816.39. The fire rebate increased \$769.24 from 2023, and Shared Revenue & Computer Aid increased \$7,022.89, giving our budget an unexpected extra boost of \$7,792.12. Managed forest land (MFL) aid, however, has not come in yet. This income decreased our year-to-date shortfall from \$151,913.91 from May to \$115,858.92 in July.
- Disbursements: July expenses included an unexpected expenditure of \$2879.10 to replace the fire alarm system control panel in the town hall and highway expenditures totaling \$3,090.72 which included road surface maintenance and patching, 2024 bridge inspections, and parts for the tractor mower. Total July expenses were \$5,883.79 under budget, which was primarily from the highway budget. Of the \$153,650.73 total Highway budget, we have currently spent year-to-date \$32,417.30, giving us a remaining budget of \$121,233.43. We received notice from Alliant Energy that 2025 fuel costs for business is rising 0.9%. YTD expenses are under budget by -\$218,162.14.
- Upcoming Fall Primary Election on Tuesday, August 13th. A public test of the electronic voting equipment is scheduled Friday, August 9th at Noon.
- Extra street sign posts: The old post for Cumberland Ave/37th street signs is still outside the hall. Also, the county failed to remove the old, faded street signs and post at 34th/County XX when they installed a new post and streets signs on opposite side of the street corner.
- Waushara County has selected Transcendent Technologies (TTech) to be their new land records software vendor. Training for the new online Ascent Tax Receipting & Pet Licensing Software will begin in the summer of 2025, and implementation will follow to begin using the software for 2024 tax processing in November 2025. Missy will need to report to the county whether she will continue to collect dog license fees in Dec/Jan or whether this will move to the county. Notice to add “dog licensing” to the agenda for the next meeting. Annual cost to the town for the new Ascent software will be a \$350 Bank Receipting Fee per Tax Collection Period (town only collects 1st half tax collections) and an annual maintenance fee of \$500-\$600, based on

population: 300-999 (\$500) / 1000-1749 (\$600). Aurora's current population is 999. Hardware Technical Support will be charged at \$175/hr. Missy is handling the Software Maintenance Agreement and the software general requirements.

- Received notice of Ag Roads Improvement Program 2nd project solicitation.
- A new Aurora address has been issued by the county to Forrest & Lisa Pike for a new structure located on parcel 002-03556-1230: W871 Sunset Lane.
- Neighborhood disputes are a civil matter, and if necessary, should be reported to the Waushara County Sheriff's Dept. It is recommended that a resident take out a restraining order if issues between neighbors are continuing or escalating, which provides law enforcement the means upon which to take action.

C) Board

Business:

1. Representatives from Action Appraisers presented a contract to perform a market update in 2025. A discussion was held about Aurora's non-compliance with the state's assessment rate and the necessity of when to perform a full property assessment revaluation. If the current housing market trends continue, Aurora will have likely been out of compliance for a period of 5 years in 2026. The last full revaluation of property assessment was performed in 2019. **A motion was made by CJ, and seconded by Jeff, to accept Action Appraisers contract to perform a market update in 2025. Motion carried. CJ signed the Action Appraisers contract.**
2. Quote from Gabe's for the dead trees in the road right-of-way and close to power lines on the property of Doug Lane/W135 Cumberland Ave: *no action*.
3. Survey to create a new tax parcel for the town hall cell tower for 2024 real estate tax: *no action*.
4. Reviewed Eric Huser's quote for roof replacement. Board members inspected the condition of the roof and determined it has additional life expectancy. **A motion was made by Andy, and seconded by Jeff, to hold off on replacing the roof at this time, and to inspect the roof on a yearly basis. Quote from Eric Huser was reasonable so we will ask for another quote when a new roof is needed. Motion carried.**
5. Michele Pehoski and Pete Pehoski have both completed three hours of Election Day Training on July 30th with Clerk Ann Mosling. **A motion was made by Andy, and seconded by Jeff, to appoint Michele Pehoski and Pete Pehoski as Election Inspectors for the Town of Aurora. Motion carried.** Both persons have signed official oaths of duty as Election Inspectors. Ann is expecting that both Michele and Pete will work at the Election on Tuesday, August 13th.
6. Town hall east parking lot drainage: *no action*
7. Road report: CJ reported that Brian Freimark/County Highway Dept manager has put in his notice with the County. Brian is expecting that he will not have time to complete all our requested projects before his leaves.

Current Projects:

- a. Blacktop Town hall parking lot and make curbs/sidewalk: It is unlikely that Brian will not complete this. **A motion was made by Andy, and seconded by Jeff, to table this project until next year. Motion carried.**
- b. 36th Ct/Allen Chikowski: Working with Nate Olson/Olson Legal Group to draw up an easement for a 33' right-of-way
- c. Riverdale/Sunset Lane water drainage: Original project scope was changed and expanded. Drainage work was washed out by a storm, so additional work is now required.
- d. Chicago Rd: *Spray grass growing thru pavement, remove grass/sod, pave 2" hot mix asphalt, 2" gravel shoulders.* Brian believes he can complete this project.
- e. Cumberland Dr/32nd Ave/Cypress-35th: *pave 2" hot mix asphalt.* Brian will complete this project.

Future projects:

- f. 32nd Dr ditching (road to Walmart): *need quote on overlay*
 - g. 32nd Dr Culvert (by His & Hers garage): *culvert is collapsing*
8. **A motion was made by Jeff, and seconded by Andy, to approve the scheduled payments. Motion carried.** Checks were signed by CJ and Melissa.

As there was no further business, the meeting was adjourned at 8:15 p.m.

Ann Mosling, Clerk