

TOWN OF AURORA
MINUTES OF REGULAR BOARD MEETING
Thursday, July 11, 2024

The Aurora Town Board met at the town hall on Thursday, July 11, 2024, at 7:00 pm. Officers present were Chairman CJ Young, Supervisor I Jeff Toll, and Clerk Ann Mosling. Resident Tom Mosling was also in attendance.

Chairman Young called the meeting to order at 7:01 pm, and attendees recited "The Pledge of Allegiance."

The clerk verified that the meeting Agenda was posted on Tuesday, July 9th at these locations: 1) Town of Aurora website (www.townaurora.com), 2) Town Hall board, and 3) Town board located at Midway Gas and Oil. **A motion was made by CJ, and seconded by Jeff, to approve the agenda and proceed with the meeting. Motion carried.**

A motion was made by CJ, and seconded by Jeff, to approve the Minutes from the June 13, 2024 Regular Board Meeting enter them into the official record. Motion carried.

Officers' Reports:

A) **Treasurer's Report:** not available

B) Clerk:

- a. Receipts & Distribution: Reporting Monthend Reconciliation as of May 31st as the June Reconciliation was not received from the treasurer before tonight's meeting.
 - i. Income: June/July's income included one \$10 title fee, as well as 2024 Tobacco/Liquor License/Publication fees from Mimi's. All other license fees were collected in May/June. In total we collected \$860 YTD for Occupational Licenses, which is a little more than was budgeted due to an increase in license publication fees. We have actually already received HWY AID \$18,898.77 into the bank account on 7/2/24 and \$625 in unknown income but these haven't hit Quickbooks yet pending updates from the treasurer. What we have not yet received as expected is the 15% shared income due in July from the county, or the fire dues and MFL credit from the State both expected in July. YTD income shortfall total is \$151,913.91.
 - ii. Expenses: June/July expenses included \$55.20 for Election stamps, and \$2879.10 to replace the fire alarm system control panel which was an unexpected unbudgeted expense. The monthly HWY expenses were \$3,090.72 which included road surface maintenance and patching, 2024 bridge inspections, and parts for the tractor mower. Of the \$153,650.73 total budgeted for HWY, we have spent YTD \$29,657.85, giving us a remaining budget of \$123,992.88. Quickbooks/Internet/Technology was \$95 which included \$35 for hotspot and \$60 for Quickbooks monthly fees. Street Lighting expenses remained the same as last month at \$50.56, and town hall Alliant Energy bill was \$83.66. The Town Hall expenses for July are less than expected because we haven't had the septic system pumped (done in 2023) and have not bought water softener salt. Total YTD expenses are under budget by \$220,233.85.
- b. Reports filed with the WI DOR in July: Maintenance of Effort Rpt, Personal Property Value Rpt, Taxation District Summary Rpt
- c. Ann reported the WI Supreme Court overruled its prior decision, in part, and held that secure drop boxes were permitted under state law as a valid method of absentee ballot return. The use of drop boxes is not mandatory and is at the discretion of the municipal clerk. A drop box at the town hall will not be installed at this time.
- d. The board granted the clerk's request to pursue the county's permission to perform a hand-count of ballots at the November General & Presidential Election in addition to the voting equipment's tabulated results. Requisites for a hand-count: tabulators must be appointed by the board by Oct 6th; an extension of the 2-hr deadline to report election results to the county.

- e. Cty Hwy dept has completed Aurora culvert inventory and filed the report w/ state and WTA. Ann requested a copy of the report for the record.
- f. Intuit increasing monthly fee for Quickbooks on 8/15/2024 from \$60 to \$65. 4th price increase in the last 1-1/2 yrs.

C) Board

- a. Jeff reported he is waiting for the ordered tractor parts to be received, which are due to arrive soon. Once parts are installed, the tractor may be used to mow the ditches.

Business:

1. Quote from Gabe's for the dead trees in the road right-of-way and close to power lines on the property of Doug Lane/W135 Cumberland Ave: *no action*.
2. Survey to create a new tax parcel for the town hall cell tower for 2024 real estate tax: *no action*.
3. Reviewed John Chamberlin's quote to inspect and replace fascia on the town hall as needed to prevent rodents from getting under the siding and inside the building. **A motion was made by CJ, and seconded by Jeff, to accept the quote if John can provide a "no mouse guarantee" and has proof of insurance. Ann should also request John to inspect the town hall roof. Motion carried.**
4. Discussion/status/decisions for upcoming 2024 projects:
 - a. town hall east parking lot drainage: *no action*
 - b. have town hall roof evaluated; consider metal roof replacement if needed: *Ann will request John Chamberlin to inspect the roof.*
 - c. Cty Highway Dept quote to blacktop town hall parking lot and make curbs/sidewalk: *Brian/Cty Hwy Dept met with board members for an inspection July 11th. 6:30pm prior to the board meeting and will provide a quote*
5. Road report and any necessary decisions pertaining to maintenance and improvement.
 - a. 36th Ct/Allen Chikowski: *Nate Olson/Olson Legal Group drew up an easement for a 33' right-of-way*
 - b. Riverdale/Sunset Lane water drainage: *Bill Thoma is finished; however resident wants more work on E. Waushara; project to be completed during the week of June 17th*
 - c. Street sign replacement E of State Rd 49: *completed*
 - d. ditching on 32nd Dr (road to Walmart): *need quote on overlay; board will evaluate this project after current road projects are completed and final cost adjustments are made to the budget, project timeframe early winter season*
 - e. Chicago Rd: *spray grass growing thru pavement, remove dead grass/sod, pave 2" hot mix asphalt, 2" gravel shoulders. A motion was made by CJ, and seconded by Jeff, to approve the start of this project after a discussion with Brian/Cty Hwy Dept about project cost reduction, and then begin work accordingly. Motion carried.*
 - f. Cumberland Dr/32nd Ave/Czech Ave roadway: *request Cty Hwy Dept do an inspection/quote*
 - g. 32nd Dr Culvert (by His & Hers garage): *possible 2024 project: culvert is collapsing*
6. **A motion was made by CJ, and seconded by Jeff, to approve the scheduled payments. Motion carried.** Checks were signed by CJ and Jeff.

As there was no further business, the meeting was adjourned at 8:15 p.m.

Ann Mosling, Clerk