

TOWN OF AURORA
MINUTES OF REGULAR BOARD MEETING
Thursday, March 14, 2024

The Aurora Town Board met at the town hall on Thursday, March 14, 2024, at 7:05 p.m. Officers present were Supervisor Jeff Toll, Supervisor Andy Przybyl, Treasurer Melissa Zamzow, and Clerk Ann Mosling. Attendees recited “The Pledge of Allegiance.”

The clerk posted the meeting Agenda on Tuesday, March 12th at these locations: 1) Town of Aurora website (www.townaurora.com), 2) Town Hall board, and 3) Town board located at Midway Gas and Oil. **A motion was made by Jeff, and seconded by Andy, to approve the agenda and proceed with the meeting. Motion carried.**

A motion was made by Andy, and seconded by Jeff, to approve the Minutes from the February 8, 2024 Regular Board Meeting and enter them into the official record. Motion carried.

Officers’ Reports:

A) Treasurer’s Report:

The checking account beginning balance for **February 2024** was \$864,087.17.

Deposits: \$156,226.85, including \$103.51 in earned interest

Payments: \$389,796.77, with three outstanding checks totaling \$435,643.88

The month-end cash on-hand balance was \$194,873.37.

YTD Receipts: \$931,825.83

YTD Disbursements: \$1,311,998.82

A motion was made by Jeff, and seconded by Andy, to approve the Treasurer’s reports. Motion carried.

B) Clerk:

- Receipts & Disbursements: *Ann needs to send a link to the budget spreadsheet to Andy.*
- Discussion about Unemployment filing: *Ann to check on requirements of a salaried position.*
- Waushara County is implementing a new Emergency Alert Notification System by the end of Mar’24. Landline phones are automatically enrolled for community alerts, but residents may enroll to receive alerts to their mobile phones, email addresses and Alexa-enabled smart devices. Residents may also download the Hyper-Reach app on their smartphones to receive, monitor, and manage alerts. *Ann has requested brochures from the County and these will be posted in the standard 3 locations as soon as they are received.*
- Waushara County is preparing to install new land records software in 2025 as our current software will no longer be supported by the manufacturer beginning 2026. The county has selected two new replacement applications and are currently reviewing them, and they are now seeking input from all the towns. Missy has already used the TTECH app and is OK with this software despite possible increased expense to the town; Ann agrees. *Ann will communicate their questionnaire responses to the county.*
- The town’s 2022 BOR training video is still acceptable to the state to qualify for 2024 training requirements. Andy will take the training this year. Board agreed it is not necessary to purchase the updated 2024 training video as previously discussed.
- Board discussed the deterioration of the parking lot east of the town hall. The blacktop in the northwest corner, directly in front of the east side door, is pooling dirt and water and causing mud and ice depending upon the temperature. There appears to be two issues: 1) a south-to-north down grade in the parking lot causes water and dirt to run down the width of the parking lot and then backs up and pools at the grassy berm at the edge of the blacktop, and 2) blacktop is settling and sinking in spots. Ann reported that a voter slipped and fell down on the ice there during the Feb’23 election, and was thankfully unhurt. Safe parking in front of the east door is required for handicap parking on Election Day. *Suggested actions: 1) check to see if the drain line under the parking lot is blocked, 2) landscape edge of the grass to improve water drainage from the parking lot. Andy will make an evaluation and report back to the board.*
- Vanda completed cleaning the town hall, and did a great job, cleaning much more than just the carpet. Three dead mice were found in the utility room during cleaning. However, Ann reported there is a continued problem with mice in the utility room and/or attic space, and a furnace filter replacement is

needed. Jeff also reported that the fascia in the back of the building appears to have holes where mice have gotten under the siding to gain access to the inside of the building. *Suggested solutions: Ann will need to purchase furnace filters. Andy suggested we create a maintenance log sheet to track filter replacement and other tasks. Fascia needs to be inspected and possibly replaced. Also, either prune or replace the bushes in the front of the building to reduce mice. Possibly inquire whether one or both 4H clubs or Becky would maintain a small garden? Add this item to next month's agenda.*

C) Board

- Jerry Luttropp has suggested raising the rate of election officials. This issue must be addressed at the Annual Meeting.

Business:

1. Discussion with possible decision: Allen Chikowski/36th wants to build an addition to an existing shed. The issue is that the shed is actually located in the road right-of-way. The County Zoning dept has referred this matter to the Town of Aurora. The board's goal will be to try to do something that will prevent a requirement for the shed to be removed while simultaneously allowing an addition to be built onto the shed. The town must continue to maintain and plow the road, and allow traffic (including school buses) to turn around at the end of the road. CJ has offered a possible suggestion to cut the road off and get a 60' easement. *Due to CJ's absence at this meeting, this issue is tabled until the next board meeting.*
2. Antone Kaderabek has completed election official training and has sworn an oath of office for the 2024-2025 election season on February 27, 2024. **A motion was made by Andy, and seconded by Jeff, to appoint Antone Kaderabek as an Election Official for the Town of Aurora for the 2024-2025 election season. Motion carried.**
3. Andy reported that he is unable to attend the upcoming Annual meeting. **A motion was made by Andy, and seconded by Jeff, to reschedule the Annual Meeting to Wednesday, April 10th from 6:00-7:00pm. The Regular Monthly Board Meeting will also be rescheduled to directly follow the Annual meeting, and will be held on Wednesday, April 10th from 7:00-8:30pm. Motion carried.**
4. The annual road inspection needs to be conducted to determine the need for roadway maintenance and improvements to be completed in 2024. **A motion was made by Andy, and seconded by Jeff, to schedule the Town of Aurora road inspection on Sunday, April 21st. The board will meet at the Town Hall at 7:30am to begin the inspection. Ann will take notes. Motion carried.**
5. **A motion was made by Andy, and seconded by Jeff, to approve the scheduled payments. Motion carried.** Checks were signed by Andy and Melissa.

As there was no further business, the meeting was adjourned at 8:15 p.m.

Ann Mosling, Clerk