

TOWN OF AURORA
MINUTES OF REGULAR BOARD MEETING
Thursday January 11, 2018

The Aurora Town Board met at the town hall on January 11, 2018 at 7:00 p.m. Officers present were Chairman C.J. Young, Supervisor Andy Przybyl via phone, Supervisor Jeff Toll, Treasurer Cara Ondra, and Clerk Katie Reinbold.

The meeting agenda was accepted after a motion by Jeff, second by Andy. Motion carried. The minutes of the December 21 Regular Board Meeting were approved after a motion by Jeff and a second by Andy. Motion carried.

Officers Reports:

- A) **The treasurer's report was approved after a motion by Jeff and a second by Andy. Motion carried.**
- B) The trees are marked on 36th, about 12 large trees, spend the money and get the job done.

Business:

- A) EZTA zoning changes: There is not a lot that really pertains to the town at this point, but by next EZTA meeting they will have new proposals.
- B) **Andy will draft a letter to Art Dumke, DNR, and NRCS stating the concerns of culverts being left in. Jeff made the motion with a second by Andy. Motion carried.**
- C) Fire number signs: The county charges the town \$47 for the sign and \$10 to install; the town then charges the home owner \$50 for that sign.
- D) Comprehensive Plan Committee: 5 members with at least one member not on the Town Board. Members: Jeff, C.J., Andy, Katie, and we need one more. C.J. will talk to Jerry Luttrupp and Jeff will talk to Terry Paulsen about one of them possibly being on the committee.
- E) Purchasing Quicken or QuickBooks: **Andy made the motion to purchase QuickBooks for the Town Clerk to use. Jeff made a second. Motion carried.**
- F) WTA District Meeting Attendance for board: **Andy made the motion to approve meeting attendance. Jeff made a second. Motion carried**

A motion to approve vouchers was made by Jeff, a second was made by Andy and the motion carried.

The meeting was adjourned at 7:42 p.m. after a motion by Andy and a second by Jeff. Motion carried

Katie Reinbold, Town of Aurora Clerk

TOWN OF AURORA
MINUTES OF REGULAR BOARD MEETING
Thursday February 8, 2018

The Aurora Town Board met at the town hall on February 8, 2018 at 7:00 p.m. Officers present were Chairman C.J. Young, Supervisor Andy Przybyl, Supervisor Jeff Toll, Treasurer Cara Ondra, and Clerk Katie Reinbold.

The meeting agenda was accepted after a motion by Andy, second by Jeff. Motion carried. The minutes of the January 11 Regular Board Meeting were approved after a motion by Jeff and a second by Andy. Motion carried.

Dennis Lemerande, owner of The Willow, was present at the meeting to give an update on the status of the The Willow. He was not in compliance with inspections, but is as of this afternoon. He plans to re-build, but has to stay within the foot print of the current building. There is 4 ft of ice in the basement which he said he needs to wait for that to thaw before he can start re-building. The walls will need to be stripped, plumbing needs to be redone, wiring needs to be redone, and the bathrooms need to be brought up to code of handicap accessibility. There will no longer be living space on second floor. He will get a contractor hired, has talked to a few. While he is building he would like to put up a tent for fish fries to get customers back. If he can do the tent fish fries, make sure the county and state ok with it. This will be on hold until Dennis has a contractor hired and has a plan for re-building.

Officers Reports:

- A) **The treasurer's report was approved after a motion by Andy and a second by Jeff. Motion carried.**
- B) Clerk: Open book will be April 25th, 2018 4 pm-6 pm at the town hall. Board of Review will then be held on May 10th, 2018 from 6 pm-8 pm at the town hall with the regular town board meeting to follow. Election on February 20th, 2018. A public test of the voting machine will be conducted on February 11th, 2018 at 6:30pm. Still working on town website.
- C) Board: Still working on letter to DNR. Permits will not be required to signs within the ETZA area.

Business:

- A) Zoning Changes: The County has proposed some zoning changes. A public hearing will be held February 15, 2018 at the County Courthouse at 7 pm.
- B) Comprehensive Plan Committee: Jeff spoke with Terry and he will join the committee. The comprehensive plan should be on the County website. Meeting March 1st at 7pm.
- C) The county spent 2 days on 36th Rd and didn't get as far as we thought they would. We are holding off finishing the work. There is a large dip forming on Waushara St., but we believe it is on the city side of the street.

A motion to approve vouchers was made by Andy, a second was made by Jeff and the motion carried.

The meeting was adjourned at 8:13 p.m. after a motion by Jeff and a second by Andy. Motion carried

Katie Reinbold, Town of Aurora Clerk

TOWN OF AURORA
MINUTES OF REGULAR BOARD MEETING
Thursday March 8, 2018

The Aurora Town Board met at the town hall on March 8, 2018 at 7:00 p.m. Officers present were Chairman C.J. Young, Supervisor Andy Przybyl, Supervisor Jeff Toll, Treasurer Cara Ondra, and Clerk Katie Reinbold.

The meeting agenda was accepted after a motion by Andy, second by Jeff. Motion carried. The minutes of the February 8 Regular Board Meeting were approved after a motion by Jeff and a second by Andy. Motion carried.

Officers Reports:

- A) **The treasurer's report was approved after a motion by Jeff and a second by Andy. Motion carried.**
- B) Clerk: Next election is April 3. Put a goal of May meeting to have the Town Website completed. Will be starting the US Census soon.
- C) Board: Dennis Lemerande has a contractor and is moving forward with remodel.

Business:

- A) **Annual Meeting has been set for April 17 at 7pm with the regular board meeting to follow. Motion to approve the date and time was made by Andy with a second from Jeff. Motion carried.**
- B) **Jeff made a motion to set the road inspection date to April 15 at 7:30 am. Andy made a second to the motion. Motion carried.**
- C) Fire alarm testing needs to be completed at the Town Hall per our Inspector.
- D) **Andy made a motion to pay the Clerk, Katie Reinbold, \$12/hour for any work that is done above and beyond Comprehensive Plan Committee Meetings. Jeff made a second to the motion. Motion carried.**
- E) Town books were audited.

A motion to approve vouchers was made by Jeff, a second was made by Andy and the motion carried.

The meeting was adjourned at 7:52 p.m. after a motion by Andy and a second by Jeff. Motion carried

Katie Reinbold, Town of Aurora Clerk

TOWN OF AURORA
MINUTES OF REGULAR BOARD MEETING
Tuesday April 17, 2018

The Aurora Town Board met at the town hall on April 17, 2018 at 7:35 p.m. following the Annual Town Meeting. Officers present were Chairman C.J. Young, Supervisor Andy Przybyl, Supervisor Jeff Toll, Treasurer Cara Ondra, and Clerk Katie Reinbold.

The meeting agenda was accepted after a motion by Jeff, second by Andy. Motion carried. The minutes of the March 8 Regular Board Meeting were approved after a motion by Andy and a second by Jeff. Motion carried.

Ron Jaworski was in attendance and was there offering Dennis Lemerande (The Willow Inn owner) his help in getting the business back up and running again. He has experience and would like to help Dennis if he would like.

Officers Reports:

- A) **The treasurer's report was approved after a motion by Jeff and a second by Andy. Motion carried.**
- B) Clerk: Have started reviewing Census information and have about 90 days left to complete. Liquor license letters were sent out yesterday. The website is just about ready to go live.

Business:

- A) Survey map of Cty. X: Bob from Carow Land Surveying was present to answer any of our questions on the survey map. Dumke is taking 5 acres from a 40 creating a separate parcel that has buildings on it. The county has approved the survey map. **Jeff made a motion to approve the certified survey map as is with a second from Andy. Motion carried.**
- B) Road report: C.J. received a bid from the county on some road work, but until we perform the road inspection we cannot make any decisions on what road work to start with. We spent more on plowing this week than we have all winter. Fourway Construction has closed their doors so they had some people working that weren't experienced plow drivers. They didn't hit all roads at the beginning of the storm. The town will need new plowing service for next winter. Poy Sippi has their own plows, Jeff will possibly talk to them to see how it works.
- C) Move November 8 meeting: **Jeff made a motion to move the November 8 meeting to November 15 due to schedule conflict, Andy made a second. Motion carried.**
- D) Training: **Andy made a motion to approve training for the clerk for \$25, Jeff made a second. Motion carried.**

A motion to approve vouchers was made by Andy, a second was made by Jeff and the motion carried. The meeting was adjourned at 8:16 p.m. after a motion by Andy and a second by Jeff. Motion carried

Katie Reinbold, Town of Aurora Clerk

ANNUAL TOWN MEETING MINUTES
APRIL 17, 2018

The annual meeting of the Town of Aurora was held at the town hall on April 17, 2018. Notices of the meeting had been posted.

The meeting was called to order at 7:00 p. m. by Chairman Young.

Minutes of the previous annual meeting had been distributed to all present. The minutes from the 2017 meeting were approved as printed after a **motion by Jeff Toll and a second by Andy Przybyl. (5 in favor and 0 opposed.) Motion carried.**

The 2017 financial report was given by Clerk Reinbold. Copies of the report had been distributed to all electors present. It was explained that the town had a total of \$63,704.86 available to the town in all accounts on December 31, 2017. Of this amount, \$8,400.00 is designated for Ambulance replacement, \$5,000 is designated for Firetruck replacement, \$15,000 is in our contingency, and \$35,304.86 was undesignated funds. Major expenditures for 2017 included \$144,300.00 for highway repairs and improvements.

The road report was given by Chairman Young. In 2017, the major road projects were:

- Culverts on Cumberland Ave., 34th Ave., and Sunset Lane were all replaced
- 37th Ave. and Cumberland Ave. had some new black top laid
- Sealcoated 34th Dr., 35th Ave., and a portion of 36th Rd.
- Cut back brush and trees growing in the road right of way

No action taken.

Discussion of salaries, the Chair and Treasurer are at \$5,000 and the Clerk is at \$10,000. The Supervisors are at \$2750. Mileage rates will continue to be the amount recommended by the state. Wages for emergency calls for town officials will be \$12 per hour. Mowing wage will be \$15 per hour and road patching will be \$13.50 per hour. Also the gas per mile is \$0.50. This will be Gordy's last year working for the Town so we will need to find someone new. Election workers are at \$8.50 per hour, we will look into what other municipalities are paying. **A motion to approve was made by Jeff Toll and seconded by Cara Ondra. Motion passed. (5 in favor and none opposed.)**

Tax levies increased .922% over last year based on growth. **A motion to approve was made by Andy Przybyl with a second by Jeff Toll. Motion passed. (5 in favor and none opposed.)**

Town posting locations were discussed. Currently the clerk posts notices at Midway Gas, Olsen's Mill, and the Town Hall. Asking to post at Four Corners for BOR notice. **A motion to approve was made by Jeff Toll with a second by Cara Ondra. Motion passed. (5 in favor and none opposed.)**

Beer, wine and liquor licenses were discussed. Liquor license is \$150, beer is \$100, wine is \$100, one day beer license is \$10 and cigarette is \$20. New this year, there is a late fee of \$100 that will be added to the next year's bill. **A motion to approve was made by Andy Przybyl with a second by Jeff Toll. Motion passed. (5 in favor and none opposed.)**

Currently, we only rent out the Town Hall to residents for \$50 per day. We added that we will now offer non-residents to use the Town Hall for \$100 per day and they will have a different contract than our resident one. **A motion to approve was made by Katie Reinbold with a second by C.J. Young. Motion passed. (5 in favor and none opposed.)**

Chairman Young reported that we had 9 fire calls and 5 accident calls in 2017. We donated \$500 to the Poy Sippi Library and \$1500 to the Berlin Library. We currently pay for Waushara County and Berlin ambulance service. There may be some changes in ambulance service now with Thedacare in Berlin and will stay up to speed on any changes for our municipality.

The 2019 Annual meeting was set for the 3rd Tuesday in April. April 16, 2019, 7:00PM at the Town Hall. **C.J. Young made the motion to approve with a second from Andy Przybyl. Motion passed. (5 in favor and none opposed.)**

The meeting was adjourned at 7:35 p.m. **after a motion by Andy Przybyl and a second by Jeff Toll. Motion passed. (5 in favor and none opposed.)**

Katie Reinbold,
Town of Aurora Clerk

LIST OF ATTENDEES

C. J. Young
Andy Przybyl
Jeff Toll
Cara Ondra
Katie Reinbold

DRAFT

TOWN OF AURORA
MINUTES OF REGULAR BOARD MEETING
Thursday May 10, 2018

The Aurora Town Board met at the town hall on May 10, 2018 at 8:02 p.m. following the Board of Review. Officers present were Chairman C.J. Young, Supervisor Andy Przybyl, Supervisor Jeff Toll, Treasurer Cara Ondra, and Clerk Katie Reinbold.

The meeting agenda was accepted after a motion by Andy, second by Jeff. Motion carried. The minutes of the April 17 Regular Board Meeting and April 29 Road Inspection were approved after a motion by Jeff and a second by Andy. Motion carried.

Dennis Plantz, who is running for Waushara County Sheriff, spoke to those in attendance. Spoke about the drug problem and how he will put that as top priority; he has the knowledge and experience for the position. Primary election is August 14.

Officers Reports:

- A) **The treasurer's report was approved after a motion by Jeff and a second by Andy. Motion carried.**
- B) Clerk: The website is live www.townaurora.com . A website that might be helpful to establishments that sell tobacco is: www.witobaccocheck.org it is free to use.

Business:

- A) Willow status: Monday, board members on an individual basis, met with Dennis and learned about what his plans are and what hardships he is encountering. Dennis was present at the meeting and stated: Oct. 30 the Willow burned, insurance did not get completed until February 2018, the artesian well filled the basement and then it froze, he does have investors and contractors and will move forward once they can get in the basement. He has to stay in the foot print of the current building. Jeff has looked into the background of the investor and he seems legitimate. Dennis is opening a graphics art business in Berlin and his investor, Pete, will be running the bar. Greg Retzlaff stated that as of 3:30 pm today, zoning has not received any information about the remodel and Greg would like to know why. Dennis has been keeping in touch with C.J. through Facebook to let him know of status. C.J. also contacted zoning and there is no updates there. The board cannot legally just deny his liquor license because they want to. There are formalities behind it and we have to have good reason. Dennis will get the outside cleaned up per request. The board will keep an eye on the situation.
- B) ETZA discussion: 25 years ago, Town of Aurora entered into a contract with City of Berlin to form the ETZA (Extraterritorial Zoning Administration). The city had 3 sections in the township for zoning. Our latest cost was \$3,000 for a sign ordinance then C.J. received a letter stating the ETZA was going to be eliminated by the City of Berlin. As of November 1, the areas that were in the ETZA will go back to Waushara County for zoning. According to the City Attorney, the city won't come back to the negotiating table. The city will not listen to either Town of Aurora or Town of Berlin. The city feels it costs too much money to keep it going and that there is no benefit. The city has yet to provide us with a cost breakdown as to why they think it is too costly to keep going. What we lose if we don't have the ETZA is communication among the communities and discrimination of annexation. But property has to be physically attached to be able to be annexed. Waushara County is making it sound like the transition back into County zoning will be simple. We have been splitting costs and city is claiming we aren't willing to split costs. Sounds as if no one was informed of what was going on but we also cannot do a whole lot to stop it per Town of Berlin's attorney.
- C) Discuss Ambulance Service: CHN took over ambulance service when they bought the hospital and we would pay part of the bill. They don't want to eat the money so they are paying \$150,000 and the rest of the bill is getting divvied up among all areas that use the ambulance service. It is a large area so we shouldn't see too big of a bill. The City of Berlin wants us to pass an ordinance to show

support for a feasibility study for Green Lake County to cover ambulance service. We could still contract with Green Lake County even though we are using Waushara County as well. The feeling is if we contract with Green Lake County we are receiving faster service out of Berlin. The board will keep an eye on the situation and figure out what the cost will be and what will be better for the township. Jerry Luttrupp stated that we should research what our mill rate is and what we are paying for service and what we're not using. At one time the town ship was split for service, but the City of Berlin and Waushara County weren't getting along so we quit using the County. Dennis Plantz stated that public safety comes first. There was an issue where Berlin wouldn't come to Town of Warren because of the issues and it was frustrating as being first on the scene and needing an ambulance. We should keep our communication open with Jodi Olson to get information passed on.

- D) Road report and any decisions: Annual Road Inspection was completed on April 29. Weir Dr. and Sunset Road in rough shape and had started some work last fall. To grind, double seal and fix culverts in that area will be about \$50,000. Cottonville Ct. needs the muskrat issue fixed as well as a chip seal near Hwy 21 will be about \$37,000. Culverts on Chicago Road need to be watched. Stonehedge needs the end cut off and black top where it is worn. Roadside mowing also needs to be done this summer and make sure we have the money in case a culvert does fail. Andy is working on a 10 year road plan to prioritize what we need to have completed and everyone knows the plan. Jerry Luttrupp would like to see a complete mow back done throughout the entire town. Town of Rushford needs to take care of their section of 37th, but they believe it belongs to us. Work needs to be done on the south side of the town. Will get quote from county on cost of blacktop and then decide where to do the work. There are pot holes that need filling. C.J. will start conversations with the county on what to do on Weir Dr. and Sunset. **Andy made the motion to have the county do a complete mow back in the town. Jeff made a second. The motion carried. Andy made a motion to fix the muskrat problem with a second made by Jeff. The motion carried.**
- E) Changing Town Hall locks: Katie talked about it may be beneficial to update the locks on the Town Hall especially because they have never been replaced. One incident where the rental key traveled to a different city on accident but Katie did receive it back. Doing something would help weed out any duplicates we aren't aware of if there are any. Keypad locks were mentioned as a possible solution. Each board member would have their own code (key backup) and then rentals would get a temporary code instead of picking up a key. **Andy made a motion to get prices on key pad locks with a second from Jeff. Motion carried.**
- F) P.O. Box for town mail: Katie expressed interest in having a P.O. Box for the town in order to simplify the mail process. Cara was also interested as it would be more secure for tax time. The largest box the post office has cost \$144 with a \$6 key deposit fee. The town probably doesn't need the largest one. The post office will hold any large packages. **Andy made the motion to leave the decision up to Katie and Cara. They need to discuss it and if they would still like to get on to move forward with the process. Jeff made a second. Motion carried.**

A motion to approve vouchers was made by Jeff, a second was made by Andy and the motion carried. The meeting was adjourned at 9:40 p.m. after a motion by Jeff and a second by Andy. Motion carried

Katie Reinbold, Town of Aurora Clerk

TOWN OF AURORA
MINUTES OF REGULAR BOARD MEETING
Thursday June 14, 2018

The Aurora Town Board met at the town hall on June 14, 2018 at 7:00 p.m. Officers present were Chairman C.J. Young, Supervisor Andy Przybyl, Supervisor Jeff Toll, Treasurer Cara Ondra, and Clerk Katie Reinbold.

The meeting agenda was accepted with moving item b under Business to item a after a motion by Jeff, second by Andy. Motion carried. The minutes of the May 10 Regular Board Meeting were approved after a motion by Andy and a second by Jeff. Motion carried.

Officers Reports:

- A) **The treasurer's report was approved after a motion by Andy and a second by Jeff. Motion carried.**
- B) Clerk: Signed contract with JF Ahern to perform fire safety maintenance at town hall, just waiting for them to contact me to schedule a time for that. August 14 is the next election, starting to get organized for that. Voting machines went in this past week for maintenance. The new mailing address for the Town of Aurora is P.O. Box 256 Berlin, WI 54923. After the licenses have been given out the liquor license report will be due.

Business:

- A) Discussion and decision on alcohol, operators, and cigarette licenses: The Willow has a contractor and once all the permits are pulled it should take 3-4 months of work. The basement has been pumped.

- i. "Class B" Beer & Liquor
 - 1. Harry Underberg (Four Corners)
 - 2. Dennis Lemerande (The Willow)

Motion to approve "Class B" licenses was made by Jeff with a second by Andy. Motion carried.

- ii. Class "B" Beer and "Class C" Wine
 - 1. Lori Retzlaff (Mimi's on Route 49)

Motion to approve Class "B" Beer and "Class C" Wine was made by Andy with a second by Jeff. Motion carried.

- iii. Cigarette
 - 1. Henry Heh (Midway Oil and Gas)
 - 2. Harry Underberg (Four Corners)
 - 3. Lori Retzlaff (Mimi's on Route 49)

Motion to approve cigarette licenses was made by Andy with a second by Jeff. Motion carried.

- iv. Operators
 - 1. Jennifer Retzlaff
 - 2. Hannah Boe
 - 3. Crystal Metoxen
 - 4. Nicole Thomas
 - 5. Amanda Sroka
 - 6. Amy Lindahl
 - 7. Kailee Betler
 - 8. Alyssa Nitzke
 - 9. Harry Underberg Jr
 - 10. Makena Betler
 - 11. Victor Underberg

Motion to approve operator's licenses was made by Jeff with a second by Andy. Motion carried.

- B) Discussion and decision on Action Appraisers contract: The revaluation contract for the Town of Aurora will be half paid in 2018 and the other half paid in 2019. The revaluation work will start within the month with it being completed in 2019. **Andy made a motion to approve the contract with a second from Jeff. Motion carried.**
- C) Ambulance Resolution: **Andy made a motion to approve the resolution for support of Green Lake County to conduct a feasibility study on providing ambulance service. Jeff made a second and the motion carried.**
- D) Zoning Change: The building next to the Willow is zoned as commercial and they owners would like it to be zoned residential so they can legally live in it. County will approve. **Andy made a motion to approve the zone change with a second from Jeff. Motion carried.**
- E) Discuss ETZA: The Town of Berlin has requested more time from the City of Berlin for the ETZA to be dissolved. They would like to gradually step it down rather than it be gone by November 1 as they have steps that need to be taken care of first. The City of Berlin does not want to grant them that time so the Town of Berlin is taking a judgement against them. The Town of Berlin would like the Town of Aurora to support them in this matter whether it's just our name on it and/or some financial support. Andy feels we should definitely support them in this as they have always supported us in different situations. **Andy made a motion to provide support to the Town of Berlin with a second from Jeff. Motion carried.**
- F) Road report: Road work at Weir and Sunset is looking good. To make some final decisions on road work C.J. needs to send the County quotes to the board and Andy needs to send out his road plan. Ripon Truck sent out a mowing proposal. Not 100% on using them. **Jeff made a motion to lease equipment from B & A Young to do the first mowing with a second by Andy. Motion carried. C.J. abstained from the vote.**
- G) Town Hall locks: Menards sells a Kwikset pad lock for \$114 that will hold 8 codes. Enough for each board member and then to have temporary codes as needed. (ex: Town Hall rentals) **Jeff made a motion to change one door lock to the code lock for now with a second from Jeff. Motion carried.**

Greg and Lori Retzlaff expressed concern for how long the Willow has not been in business and that hopefully they open soon to use the liquor license they have. The town is looking into an ordinance that could deny renewal based on not being in business. The board would like to see all three establishments thrive and hopefully everything works out and everyone is in business. The board only has so much power over the licenses and what is happening in the establishments. Greg again expressed the possibility of going back to City of Berlin to purchase one of their reserve liquor licenses.

A motion to approve vouchers was made by Jeff, a second was made by Andy and the motion carried. The meeting was adjourned at 8:08 p.m. after a motion by Andy and a second by Jeff. Motion carried

Katie Reinbold, Town of Aurora Clerk

TOWN OF AURORA
MINUTES OF REGULAR BOARD MEETING
Thursday July 12, 2018

The Aurora Town Board met at the town hall on July 12, 2018 at 7:12 p.m. Officers present were Chairman C.J. Young, Supervisor Andy Przybyl, Supervisor Jeff Toll, Treasurer Cara Ondra, and Clerk Katie Reinbold.

The meeting agenda was accepted after a motion by Jeff, second by Andy. Motion carried. The minutes of the June 14 Regular Board Meeting were approved after a motion by Jeff and a second by Andy. Motion carried.

Officers Reports:

- A) **The treasurer's report was approved after a motion by Jeff and a second by Andy. Motion carried.**
- B) Clerk: We should revisit where what paper we post information in. Election postings are getting expensive as we are no longer sharing cost with other municipalities. Counties are posting together now. Green Lake County in the Berlin Journal and Waushara County in the Waushara Argus. Where do we fit in? Put newspaper posting on annual meeting agenda. Ask to have a website visits counter and possibly add a survey on the website for which paper people read. Or send out mid-year newsletter with survey in there. Hand out cards with town website on it at the August 14 election. Looking at a getting a better understanding of what is expected for cleaning of the town hall. Get in a deep clean once a year? Hire that out? Heard one complaint about town reassessment.
- C) Board: Complaint about pot holes on Cottonville but they have since been fixed. Andy needs more fill for his son to fill potholes.

Business:

- A) Discussion on Liquor License Ordinance: Contacted the Wisconsin Towns Association and they provided an ordinance we can use. The board needs to fill in the blanks for what will work for our township. Every license falls under the ordinance. Katie will contact the WTA again for some examples of towns currently using this ordinance. What do we want to put down under "business continuation"? **Jeff made a motion to table until next month with a 2nd from Andy, motion carried.**
- B) Discussion on Town Transportation Resolution: WTA wants towns to create a resolution to send to the governor to give out more road money. Board decided this was not something we wanted to partake in. No further action.
- C) Road report: Could do a single seal on Cottonville, and possibly wedge Stonehedge, could wait until next year? Jeff spoke to Ripon Truck about doing the towns second mowing. They have triple mowers that covers 21 ft. They have a boom for \$155/hour and they like to use it for a full 8 hour day. They did the mowing in 2013 and spent 30 hours and in 2014 spent 40 hours mowing. The town has about 37 miles of road and they can do 1.2-1.6 miles per hour at \$97/hour. **Andy made a motion to have Ripon Truck come in to do a full mow back and if need be to use the boom for one day. To be done after Labor Day. Jeff made a second and the motion carried. Andy also made a motion to approve Cottonville Ct, from Hwy 49 to Hwy 21, to have a chip seal and Cottonville Ct, from 31st Ave to Hwy 49, to fix the muskrat issue and a chip seal. Jeff made a second and the motion carried.**

A motion to approve vouchers was made by Jeff, a second was made by Andy and the motion carried. The meeting was adjourned at 8:46 p.m. after a motion by Andy and a second by Jeff. Motion carried

Katie Reinbold, Town of Aurora Clerk

TOWN OF AURORA
MINUTES OF COMPREHENSIVE PLAN COMMITTEE MEETING
Thursday July 12, 2018

The Comprehensive Plan Committee met at the town hall on July 12, 2018 at 6:00 p.m. Present were C.J. Young, Jeff Toll, Katie Reinbold, Jerry Luttrupp, Terry Paulsen, and Patrick Nehring from UW-Extension Waushara County.

Discussion took place on how we want to move forward with updating our Comprehensive Plan:

- ETZA-City of Berlin to pass the dissolving of the ETZA in August, with a drop dead date of January 1, 2019. What do we need to change in the comprehensive plan?
- Berms-Rules on those? Should it be in comprehensive plan or an ordinance in the town? Planting of things too close to the road.
- Residential development-limiting setbacks? County doesn't enforce it. Does this need to be revisited? Take it out? Make an ordinance?
- Off road trails-ATVs, bikes, etc. A lot of the comprehensive plan reads as we are going to overly develop hwy 21. Take out trails? Town shouldn't have any part of the trails. ATV a lot of wear and tear but no contribution to help fix roads.
- Sand pit-does the map need to be addressed with changing something. Put verbiage in comprehensive plan only one can be operational at a time? Not sure what we could do, do we need to? No one else has really addressed metallic mining.
- Any other towns make major changes? Not really. Poy Sippi made changes for the school. We will make some changes because of the ETZA. Springwater, considered storage facility as an agriculture use and they put it in their plan. Zoned commercial but for future put it as agriculture. Not much different from a barn, brings in revenue. Would someone want to come in and build ministorage?
- Future land use we can create whatever categories we want. Our plan may slow down a new business but won't make it fail. We can always decide at that time to make a change to the plan. Can describe the future land use however we want. Can be a mixture. Doesn't have to be done right away. Leave commercial out. Change it as it comes up.
- Next meeting (August 9, 6:00 pm) make our changes in the electronic copy. Maps will be updated by East Central. County covering the bill with East Central. Change ETZA stuff and be done?

TOWN OF AURORA
MINUTES OF REGULAR BOARD MEETING
Thursday August 9, 2018

The Aurora Town Board met at the town hall on August 9, 2018 at 7:00 p.m. Officers present were Chairman C.J. Young, Supervisor Andy Przybyl, Supervisor Jeff Toll, Treasurer Cara Ondra, and Clerk Katie Reinbold.

The meeting agenda was accepted after a motion by Jeff, second by Andy. Motion carried. The minutes of the July 12 Regular Board Meeting were approved after a motion by Jeff and a second by Andy. Motion carried.

Greg and Lori Retzlaff shared that Brett that helps Dennis at the Willow called Greg offering him to purchase the Willow and the liquor license. Greg is not interested. Supposedly the property is for sale for \$45,000. CJ shared with Greg and Lori a letter from the lawyer stating what we can and cannot do with the liquor license. We are working on a new ordinance.

Officers Reports:

- A) **The treasurer's report was approved after a motion by Jeff and a second by Andy. Motion carried.**
- B) Clerk: Election on August 14, Primary Partisan, had the public test on Monday night, our ordinance numbers appear to go by year, so any ordinances this year would be 1-2018.
- C) Board: Jeff-we will be getting a bid for plowing from Ripon Truck, they will also let Jeff/CJ know when they are going to do the next mowing; Andy- finishing up filling pot holes, may need more cold mix; CJ-Ambulance meeting on August 13th in Green Lake, meeting with Lindsey from ETZA and county to get everything finalized.

Business:

- A) Discussion and approve Larry Lloyd from The Lloyd Law Firm LLC as town lawyer: With the issue on the liquor license, we felt the need to obtain legal counsel to help us. **Andy made the motion to use him in regards to the license issue only, Jeff made a second and the motion carried.**
- B) Discussion and approve letter to license holders: Since we are working on a new ordinance pertaining to anyone that holds a license in the town, (i.e. beer, liquor, cigarette, etc.) Katie drafted a letter to let them know what we are working on. **Jeff made a motion to approve the letter as is with a second from Andy. The motion carried.**
- C) Discuss license ordinance: Katie had a few examples of other townships that use an ordinance like the one the board would like to put into place. Much discussion about how many days and what we would like it to say. **Jeff made a motion to table until next meeting so Katie can put together an ordinance for review and make a decision. Andy made a second and the motion passed.**
- D) Road report: load of cold mix needed for pot holes.

A motion to approve vouchers was made by Jeff, a second was made by Andy and the motion carried. The meeting was adjourned at 8:13 p.m. after a motion by Jeff and a second by Andy. Motion carried

Katie Reinbold, Town of Aurora Clerk

TOWN OF AURORA
MINUTES OF REGULAR BOARD MEETING
Thursday September 13, 2018

The Aurora Town Board met at the town hall on September 13, 2018 at 7:00 p.m. Officers present were Chairman C.J. Young, Supervisor Andy Przybyl, Supervisor Jeff Toll, Treasurer Cara Ondra, and Clerk Katie Reinbold.

The meeting agenda was accepted after a motion by Jeff, second by Andy. Motion carried. The minutes of the August 9 Regular Board Meeting were approved after a motion by Jeff and a second by Andy. Motion carried.

Officers Reports:

- A) **The treasurer's report was approved after a motion by Andy and a second by Jeff. Motion carried.**
- B) Clerk: We gave out cards with the town website at the election and there was a spike in web visits. More cards will go out at the November election and hopefully we will get more people going on the website. There was a recent salary survey in surrounding areas and the board will look at chief inspector wage at the annual meeting. 4-H contract for town hall rental is what it says, \$50 for one day a month.
- C) Board: Andy is making sure potholes are caught up on. Southern Green Lake is fighting the ambulance situation. The ETZA may reimburse some of the sign money. Berlin is putting their ATV decision to referendum for November.

Business:

- A) Discussion and approve temporary liquor license for Berlin River Riders: **Andy made a motion to approve the temp liquor license. Jeff made a second. The motion carried.**
- B) Discussion license ordinance: The ordinance is coming together. A few things that need to be clarified are, whether or not we can add in an appeal timeframe and knowing who the appeal goes to. Katie will pass along to Lloyd Law Firm to ask him if he would look it over to make sure it's ok. Hopefully we can get it passed by November.
- C) Discuss budget: The board will meet on September 27 at 7pm to start working on the 2019 budget.
- D) Road report: After mowing and culverts should have 19k left in road budget. **Jeff made a motion to fix shoulders on 32nd for ½ mile, 34th curve by coon club and cut off road with a max of 10k to spend. Andy made a second and the motion carried.**
- E) Approve training for Katie: **Andy made a motion for Katie to attend some training in Stevens Point for \$80 Jeff made a second, motion carried.**

A motion to approve vouchers was made by Jeff, a second was made by Andy and the motion carried. The meeting was adjourned at 8:04 p.m. after a motion by Jeff and a second by Andy. Motion carried

Katie Reinbold, Town of Aurora Clerk

TOWN OF AURORA
MINUTES OF REGULAR BOARD MEETING
Thursday October 11, 2018

The Aurora Town Board met at the town hall on October 11, 2018 at 7:00 p.m. Officers present were Chairman C.J. Young, Supervisor Andy Przybyl, Supervisor Jeff Toll, Treasurer Cara Ondra, and Clerk Katie Reinbold.

The meeting agenda was accepted after a motion by Jeff, second by Andy. Motion carried. The minutes of the September 13 Regular Board Meeting were approved after a motion by Jeff and a second by Andy. Motion carried.

Donna Kalata, County Supervisor, and Bob Sivick, County Administrator, are traveling throughout the county to visit the governmental bodies in the county. They wanted to introduce themselves and let us know that they are available to us and that they want to have cooperative relationships with the towns and villages in the county.

Officers Reports:

- A) **The treasurer's report was approved after a motion by Andy and a second by Jeff. Motion carried.**
- B) Clerk: Snowplow bid will be in the October 18 Berlin Journal. The budget will be posted on October 31. There is an upcoming election on November 6. Katie will be attending some training in Stevens Point coming up in the next week. There is a new website for Wisconsin Towns Association and it may require a login for some areas of the website. Katie will make sure the town website gets on the county website.

Business:

- A) Discussion and decision on library donations: **C.J. made the motion to table this until the November meeting. Hopefully the ETZA will be clearer on what they are doing. Maybe we think about flip flopping the amounts for Berlin and Poy Sippi. Andy made a 2nd. Motion carried.**
- B) Discussion on the Willow: Someone is looking to purchase the Willow, but it depends on the variance that has been applied for through the county. The idea is the current building will be torn down and a new one built. The variance is for a setback change. There is a hearing at the county on October 25th at 7pm. For more information see the website or view the posting on the town hall board outside.
- C) Discussion and decision on license ordinance: Because the ordinance was listed on the agenda and noticed at least 24 hours in advance, the board is able to adopt it tonight and then Katie will post it in three locations, the town website, and the Berlin Journal because it contains a forfeiture. **Andy made a motion to approve the ordinance, with a second from Jeff. Motion carried.**
- D) Discussion and decision on new town hall rental contract: Katie put together a new contract to help have a better laid out contract, people need to make sure they read it before they sign, we will have a built in cleaning fee if need be instead of trying to chase these people down. She did try to keep the old contract requirements in place and the new one will replace the old Resident and Non-Resident contract; it will work for both. **Andy made a motion to approve the new town hall rental contract with a second from Jeff. Motion carried.**
- E) Discussion and decision on moving \$4,500 from road budget to public safety: The City of Berlin purchased a Med1 vehicle and a defibrillator unit. We will also be helping pay for an ambulance next year, so instead of taking it out of ambulance, we will take it out of the road budget. **Jeff made a motion to approve moving the money, with a second from Andy. Motion carried.**
- F) Discuss 2019 budget: There was some movement of money to cover the ambulance costs for the City of Berlin next year.

G) Road report: Culverts will be put in once we dry out a little, the digging costs will be covered by the landowners that are in the area of the new culverts. Town of Rushford spoke with Jeff about putting in “Stop Ahead” signs on 37th and Cumberland coming to the four way stop. The signs cost \$150 each. We will put in 2 and Town of Rushford will put in 2. **Jeff made a motion to put in 2 signs for a total of \$300, with a second from Andy. Motion carried. Andy made a motion to do a little shoulder work from the intersection of County XX and 34th Road for about .4 miles. Jeff seconded the motion. Motion carried.**

A motion to approve vouchers was made by Andy, a second was made by Jeff and the motion carried. The meeting was adjourned at 8:15 p.m. after a motion by Andy and a second by Jeff. Motion carried

Katie Reinbold, Town of Aurora Clerk

TOWN OF AURORA
MINUTES OF REGULAR BOARD MEETING
Thursday November 15, 2018

The Aurora Town Board met at the town hall on November 15, 2018 at 7:03 p.m after the budget hearing. Officers present were, Supervisor Andy Przybyl, Supervisor Jeff Toll, Treasurer Cara Ondra, and Clerk Katie Reinbold.

Andy made a motion to move item C under Business on the agenda to the first spot, Jeff made a second, the motion carried. The minutes of the October 11 Regular Board Meeting were approved after a motion by Jeff and a second by Andy. Motion carried.

Jeanne Williamson, Director of the Poy Sippi Library, was in attendance to let the board know how the donation to the library helps. She let us know how they are working on new programs to bring people in, they have done some updates to make the library a little nicer, they have a new sign so people know where the library is. They are very grateful for our donation.

Alison McCormick was in attendance specifically to get information about the treasurer position.

Officers Reports:

- A) **The treasurer's report was approved after a motion by Andy and a second by Jeff. Motion carried.**
- B) Clerk: Went to training in Stevens Point in October, specifically record retention and elections. Some really good information, need to get the new record retention book as this is the first time it has been updated since the 80's. Also attended some election training at the county with the Chief Inspectors. Finishing up the levy worksheet. Will put a survey on the website for some specific questions and see what our responses are and what our traffic is on the website.

Business:

- A) Discussion and decision on library donations: There was some discussion on why we couldn't split the amount we give in half, so each library gets the same. **Andy made a motion to donate \$1000 to Poy Sippi and \$1000 to Berlin. Jeff made a second and the motion carried.**
- B) Approval of 2019 Budget: **Andy made a motion to approve the 2019 budget as is. Jeff made a second, the motion carried.**
- C) Approve Cedar Valley 4-H Club to use Town Hall: **Andy made a motion to approve the use and Jeff made a second, the motion carried.**
- D) Road report: The signs are being put up from previous meeting. Cypress and 49, stop ahead sign is laying in ditch.
- E) Review bids for snowplowing town roads for the '18-'19 winter season and make a decision: We received one bid from Retzlaff Motorsports LLC. **Andy made a motion to approve Retzlaff Motorsports LLC to snowplow the town roads, Jeff made a second and the motion carried.**

A motion to approve vouchers was made by Andy, a second was made by Jeff and the motion carried. The meeting was adjourned at 8:07 p.m. after a motion by Andy and a second by Jeff. Motion carried

Katie Reinbold, Town of Aurora Clerk

TOWN OF AURORA
MINUTES OF BUDGET HEARING
THURSDAY, NOVEMBER 15, 2018

Supervisor Andy Przybyl called the 2019 budget hearing to order at 7:01 p.m. Officers present were, Supervisor Jeff Toll, Treasurer Cara Ondra, and Clerk Katie Reinbold.

Clerk Reinbold presented the proposed budget for 2019. The levy limit for 2019 is solely based on new construction. After conferring with board members in the planning meeting in October, the clerk prepared a budget using a levy amount of \$159,806. There is no increase in the township taxes unless there is new construction or improvements.

Total expenditures will be up slightly from the 2018 budget. The highway allocation will be about \$134,000 while the public safety request will be \$44,400. The budget uses a \$37,195.25 cash carryover.

There were no further comments or objections to the 2019 budget.

A motion was made by Jeff to adjourn with a second by Andy. Motion carried. Meeting adjourned at 7:03pm.

Katie Reinbold, Clerk
Town of Aurora

Present at Budget Hearing:

Alison McCormick
Jeanne Williamson
Andy Przybyl
Jeff Toll
Cara Ondra
Katie Reinbold

TOWN OF AURORA
MINUTES OF REGULAR BOARD MEETING
Thursday December 13, 2018

The Aurora Town Board met at the town hall on December 13, 2018 at 7:00 p.m after the budget hearing. Officers present were, Chairman C.J. Young, Supervisor Jeff Toll, Treasurer Cara Ondra, and Clerk Katie Reinbold.

The meeting agenda was accepted after a motion by Jeff, second by C.J. Motion carried. The minutes of the November 15 Regular Board Meeting were approved after a motion by Jeff and a second by C.J. Motion carried.

Officers Reports:

A) **The treasurer's report was approved after a motion by Jeff and a second by C.J. Motion carried.**

B) Clerk: The Caucus will be on January 10 at the regular board meeting. Year-end reports to work on.

Business:

A) Approval of Loyal 4-H Club using town hall: **Jeff made a motion to approve the use of town hall for the 4-H Club, C.J. made a second and the motion carried.**

B) Road report: Bus company called C.J., Wisconsin St. in Auroraville, the bus cannot get down because of the branches are too low. Jeff would like to get out there to see what we're dealing with before any decisions are made. C.J. will look into different tree trimming services as well to get an idea of cost.

A motion to approve vouchers was made by Jeff, a second was made by C.J. and the motion carried. The meeting was adjourned at 7:15 p.m. after a motion by Jeff and a second by C.J. Motion carried

Katie Reinbold, Town of Aurora Clerk